

Action Taken Report 2021-22

The following table presents a detailed report of the issue as received by the students and the action taken for those issues by the institution during 2021 – 2022.

STUDENTS FEEDBACK AND ACTION TAKEN REPORT

| Feedback | Action taken |
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| <ul style="list-style-type: none"> • Depth of the course content needs to be increased for achieving the expected Course Outcomes | <ul style="list-style-type: none"> • Formal instructions were circulated to all departments of college through competent authority and teachers were informed to keep check on the attainment of course outcomes. |
| <ul style="list-style-type: none"> • More practical training sessions are desired by the students | <ul style="list-style-type: none"> • Formal instructions were circulated to all departments through competent authority for addressing the issue of increasing practical training sessions. |
| <ul style="list-style-type: none"> • Skill development and job oriented courses were requested. | <ul style="list-style-type: none"> • The curriculum of the vocational courses was restructured to meet the students demands. |
| <ul style="list-style-type: none"> • Exposure to latest developments and advances should be known to the students. | <ul style="list-style-type: none"> • ICT methods and smart boards were used for effective teaching |
| <ul style="list-style-type: none"> • Counselling and the need for career guidance were insisted. | <ul style="list-style-type: none"> • The career guidance and placement cell helped the students to have access to counselling both career and personal. Students took self-assessment assignments. |
| <ul style="list-style-type: none"> • Special mock tests covering the entire syllabus to enable the students to perform well in placement interview was suggested. | <ul style="list-style-type: none"> • Pre-placement trainings were given. • Mock interviews and tests were conducted in the class rooms. |

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| <ul style="list-style-type: none"> • Strengthening of extracurricular activities | <ul style="list-style-type: none"> • Formal instructions were circulated to all the concerned departments through competent authority to ensure the conduct of interdepartmental arts, literary and sports competitions. |
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TEACHERS FEEDBACK AND ACTION TAKEN REPORT

The teachers response to various aspects with regard to relevance, content of the curriculum student placement and employability were analysed and based on their feedback, action were carried out which in presented in the following table.

| Feedback | Action taken |
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| <ul style="list-style-type: none"> • The need for more practical sessions was stressed by the teachers to enhance the employability of students. | <ul style="list-style-type: none"> • Formal instructions were circulated to all departments of college through competent authority. HODs were informed to plan industrial visits for the management students. |
| <ul style="list-style-type: none"> • More assignments and presentations to be encouraged to improve the cognitive and communication skills of the students. | <ul style="list-style-type: none"> • Students were motivated to do more assignments and presentations, as part of their curriculum. |
| <ul style="list-style-type: none"> • Teachers felt they needed exposure to broaden their research perspectives in newer and industrially vital focus areas by acquiring knowledge on new techniques and concepts. They suggested the management to provide hands on training to familiarize themselves with new ideas and concepts. | <ul style="list-style-type: none"> • The various departments of S.M.M. organised national seminars/workshops, etc. to enable the faculty to update their knowledge. Staff members were also encouraged to participate in training sessions conducted by other institutions, research agencies etc. |
| <ul style="list-style-type: none"> • To improve skill set of staff to optimise ICT enabled teaching | <ul style="list-style-type: none"> • Effective use of ICT (smart class rooms) were enhanced through in-house training sessions |
| <ul style="list-style-type: none"> • To provide opportunity to update knowledge in publication | <ul style="list-style-type: none"> • Organized Guest Lectures and faculty development programs |

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| ethics, preparation and uploading of manuscripts for publication in peer reviewed journals | to enhance quality of staff members. |
| <ul style="list-style-type: none"> • Felt the need of the digital library to cater to the needs of the students for the successful commencements of academic session. | <ul style="list-style-type: none"> • Formal instructions were circulated to the concerned authority regarding upgradation of digital library |

EMPLOYERS FEEDBACK AND ACTION TAKEN REPORT

| Feedback | Action taken |
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| Suggested development of leadership skills | Formal instructions were circulated to all the concerned authority to regular faculty development programme. |
| To provide learning opportunities & to promote self-study among students | Students were motivated to enroll in MOOCS courses. |
| To invite more guest speakers & resource person from the all field. | More people from the academics field were invited as guest speakers in the subsequent years. |
| To include more skill based seminars and workshops. | Skill-based programs like best out of waste , Planter and pot Making, Mehendi design, cloth and paper bag making, mask making, etc. were conducted by the N.S.S. and YRC Unit of the college |
| Students need to be aware on the current trends. | Access to books and self-learning software are made available in the library. |

FEEDBACK FROM ALUMNI:

| Feedback | Action taken |
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| <ul style="list-style-type: none">• Suggestions to give more training for competitive exams | <ul style="list-style-type: none">• MCQs based assessments were conducted regularly for the students. |
| <ul style="list-style-type: none">• Suggestions to start new innovative fellowship courses | <ul style="list-style-type: none">• Proposal for new courses by all departments were encouraged and sent to Shri Vishwakarma Skill University for approval . |
| <ul style="list-style-type: none">• Suggestions to strengthen communication skills | <ul style="list-style-type: none">• Instructions were given to the concerned authority and A Language Lab was set up by the college to improve the students communication skills in English |
| <ul style="list-style-type: none">• Employability Skills may be improved. | <ul style="list-style-type: none">• Formal instructions were circulated to the career and guidance cell. |