

# SARASWATI MAHILA MAHAVIDYALAYA, PALWAL

(Affiliated to M.D. University, Rohtak and Shri Vishwakarma Skill University, Palwal)

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To  
The President  
Saraswati Mahila Mahavidyalaya,  
Palwal.

Latest passport  
photo

**Sub: Applied for the Post of \_\_\_\_\_**

Category: SC / BC/ GEN/ ESM

Sir, with reference to your advertisement in \_\_\_\_\_

dated \_\_\_\_\_ for the post of \_\_\_\_\_

My application may be considered for the said post. My details are given below:

Name (in Block Letters) \_\_\_\_\_

Father's Name \_\_\_\_\_

Date of Birth \_\_\_\_\_ Nationality \_\_\_\_\_

Address for correspondence. \_\_\_\_\_  
\_\_\_\_\_

Email Address \_\_\_\_\_ Mob. No. \_\_\_\_\_

## QUALIFICATIONS (with attested copies of the documents)

EXAMINATION	YEAR OF PASSING	BOARD / UNI.	MARKS OBTAINED	%	SUBJECTS
MATRIC					
HR.SEC/+2					
B.A/B.SC/ B.COM./BBA/BCA /any other please mention					
M.A / M.SC./ M.COM / MBA/ MCA/ any other please mention					
M.Phil.					
Ph.D.					
NET/SLET					
Any other qualification					

Are you **Gold Medalist** in UG/PG and Topper in Board Examination at 10+2 level?

EXAMINATION PASSED	UNI./BOARD	YEAR OF PASSING	MARKS OBT.	MAX. MARKS	DIVISION / PERCENTAGE

**CO-CURRICULAR ACTIVITIES:**

Have you got any position in co-curricular activities? If yes, please fill details and attach attested copies of certificates.

S.NO.	NAME OF THE CO-CURRICULAR ACTIVITIES	UNIV. YOUTH FESTIVAL / ZONAL / INTER-ZONAL / STATE LEVEL	POSITION HELD RECOMMENDED/ COMMENDED

Have you obtained any position **in Sports**? If yes, please give details and attach attested copies of certificates

S.NO.	NAME OF SPORTS	INTERNATIONAL/ NATIONAL/ INTER UNI. / STATE	POSITION - Ist / IInd / IIIrd / PARTICIPATION

- a) Have you donated Blood? If yes, how many times (attach certificate) \_\_\_\_\_
- b) Do you have NCC Certificate? If yes, please mention B or C certificate \_\_\_\_\_
- c) Have you attend 10/7 days NSS camp or Scout & Guide (Rajya Puruskar) Yes/No \_\_\_\_\_
- d) Any other activities for which weightage can be claimed \_\_\_\_\_

**EXPERIENCE & PAST EMPLOYEMENT (Attach attested copies)**

NAME OF THE INSTITUTION	POST & NATURE OF APPOINTMENT	FROM	TO	TOTAL EXPERIENCE YEAR, MONTH & DAYS

Address of present employer with phone no. \_\_\_\_\_

**PUBLICATIONS DETAILS (Please Attach Proof):**

<b>Title of the Paper/Book/Chapter / Publisher</b>	<b>Name of the Journal</b>	<b>ISSN/ISBN Number</b>	<b>No. of Co-Authors</b>	<b>Whether you are main Author?</b>

**DECLARATION:**

I certify that the information given above is correct to the best of my knowledge and belief and nothing has been concealed therein. If at any time, I am found to have concealed any material information or given false details, my appointment shall be liable to be cancelled.

\_\_\_\_\_  
Signature of Applicant

Date\_\_\_\_\_

Place\_\_\_\_\_

**(You may attach extra sheet if required.)**

**NOTE:**

\*A copy of the above application should be send by Registered Post to the Dean, College Development Council, M.D. University, Rohtak. (Within 21 days of the advertisement)

\* Self attested copies of all certificates, degrees, etc. should be attached with the application and originals of all such documents must be produced at the time of interview.

\*Weightage/Relaxation will be given as per latest norms/rules to the candidates for Sports/NCC/NSS activities etc (attach certificates).

\*No T.A/D.A will be given for attending the interview